



CAMP JACOB, Inc

2723 Camp Jacob Road • Clintwood, Virginia 24228 • (276) 926 – 8960

Position Opening: Assistant Director and Promotions Coordinator

Date Posted: February 4, 2009

Application Date: Applications with resumes will be received until the position is filled.

Responsibilities: The chosen applicant will be responsible for assisting the Camp Director in management and operation of the ministry of Camp Jacob.

- During the summer months, emphasis will be placed on assisting the Director in conducting of youth camp programs. These tasks include but are not limited to aiding the Director in: management of summer staff, coordinating camp activities, and maintenance of facilities.
- During non-summer months, emphasis will be placed on promotional and support building activities for Camp Jacob. These tasks include but are not limited to: visiting churches and church conferences, working with camp ambassadors (local church representatives) to share information about the camp, working with the Promotions Committee to develop promotional efforts, and coordinating fundraisers.
- Additional non-summer activities may also include work as an evangelist or as a youth ministry missionary.
- The chosen applicant will be required to raise at least \$15,000 towards his compensation package within the first year, and his efforts are expected to benefit the camp well beyond his compensation level within the first few years.
- Applicants desiring special arrangements for up to 20 hours per week of outside employment during non-summer months will be given consideration if requested in the applicant's cover letter.

Qualifications: Required qualifications include: a Christian in good standing of their church, a bachelor's degree or equivalent experience in a related field, able to meet the qualifications of a "bishop" or "deacon" as given in I Timothy chapter 3, and have your own transportation.

Preferred qualifications include: an ordained minister, experienced in camp or youth ministry, skilled in public speaking, strong interpersonal skills, highly motivated, and ability to organize, coordinate, and manage.

Salary: Negotiable, however, the starting salary package available including salary, health insurance, and housing has an estimated value of \$39,000.

Application Process: Interested individuals should submit to the address given in the letterhead: 1) a general staff application which may be obtained from the camp's website at www.campjacob.com/staffmaterial.html, 2) an up-to-date resume, and 3) a cover letter that explains your current situation (for example: marital status, children, current occupation, and reasons why you are considering leaving) and why you would like to work for Camp Jacob in the position advertised. Reference forms are not needed for application to this position. For more information you may contact Daniel Osborne by calling (276) 926-8960 or sending an email to daniel@campjacob.com.